

WHAT DOES A PROJECT MANAGER DO?

#1 Creates the project plan

#2 Monitors the project

#3 Keeps the project on track

#4 Communicates and coordinates

#5 Leads the team

#6 Manages change

#7 Manages risks

#8 Manages stakeholders

#9 Plans training for the team

#10 Presents the final product

#11 Deals with post-project paperwork